



**Lake Crystal MN**

**Job Description: Quality Inspector**

Job Summary: Responsible for meeting customer needs by meeting daily job or work schedule:

- Examining the welds for piece parts and products during any part of the manufacturing process for surface defects such as cracks, incomplete or defective welds, pits, paint and fabrication problems, etc.
- Comparing product with print to verify accurate dimensions and completion of products
- Rejecting defective parts, tracking and documenting results
- Working with management to implement new quality processes by training and mentoring
- Filling out non-conformity reports and insuring that they are submitted for any needed design corrections
- Assisting with continuous process improvement and lean initiatives by following process flow, remaining flexible to complete tasks as part of the team, maintaining a clean work environment and offering suggestions for improvements, etc.
- Other duties as assigned

Safety Equipment: Safety glasses, safety shoes with metatarsal guards, ear plugs and gloves, etc.

Tools Used: Clipboards, flashlight, overhead hoist, tape measure, micrometer, hand tools, computer, and other tools as needed.

Environment: Potential exposure to both outdoor elements and heavy industrial atmosphere, which includes exposure to grease, oil, dust, heat, humidity, cramped quarters and moving objects

**Job Requirements:**

1. Must have product and welding process knowledge, Must be technically capable of processing data and variables of a mechanical nature, including complicated instructions, blue prints, measuring devices, paint processes, computer reports and data entry.
2. Must have visual ability to discern small lettering, weld defects, and differentiate shadows.
3. Must be able to work in a variety of positions including kneeling, crouching, bending, twisting and turning. and occasional climbing.
4. Must be able to lift up to 50 lbs and push/pull up to 100 lbs.
5. Must have good written and oral communication skills. Must be able to communicate with a wide variety of people with different backgrounds
6. Must be a team player working with co-workers, other departments and/or other TBEI facilities. The focus is on meeting company goals and initiatives.
7. Must work at a reasonable pace and within our quality standards and must work overtime as required to meet customer needs.
8. Must work in a safe manner following safety procedures, including: wearing PPE (Personal Protective Equipment), completing maintenance requests and communicating hazards to co-workers and management.
9. Ability to operate a forklift is helpful but not required.

I agree:

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Print

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Sign

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Date

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Don Davis, Quality Manager Date

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JaDee Pals, Human Resources Date